

Section: School Board Governance and Operations

Title: Agendas

Number: BDDDB – Critical

Legal Refs: Sections 610.010 - .028, RSMo.

Adopted: May 9, 2013

Revised: May 11, 2023

The superintendent, in consultation with the board president and other designees, shall prepare a tentative agenda for each board meeting. The board shall include the agenda for an open meeting in the public notice of the meeting in a manner that complies with law and reasonably informs the public of the matters to be considered. The superintendent or designee will provide the agenda to the board with supplemental materials necessary for the meeting.

Any board member may request that items be placed on the agenda by notifying the board president and the superintendent at least seven days prior to the meeting. The agenda items will be included on the tentative agenda unless the board recently discussed the same issue, the board president decided that they should be reserved for a future meeting, or the member agrees otherwise.

A majority of the Board members present at the meeting may vote to remove or move an agenda item. Items will not be added to the agenda at the meeting except in accordance with law. However, a board member may make a motion to add an item to a future meeting and, if passed, that item will be included on the agenda for that meeting.

Residents who wish to be included on the agenda for the purpose of addressing the board shall make a request in accordance with policy BDDH.

Consent Agenda

To use time within the board meetings more efficiently, the school board may utilize a consent agenda whenever appropriate. Consent agenda items are routine in nature or are in the domain of the administration.

Any board member may ask the superintendent and/or board president to remove any item(s) from a meeting's consent agenda, and that request shall be granted, provided that the request is made at least 48 hours prior to the meeting.

When the consent agenda is presented to the board for action at the meeting, removal of any item(s) on the consent agenda will require a vote of a majority of the board members present. If an item is removed from the consent agenda, the board will then vote on and pass or deny the remaining items on the consent agenda by a single

motion. The minutes of the board meeting shall include the outcome of the vote and a list of all the items that appeared on the consent agenda.

Presentations about Organ Donation

In accordance with law, if a state or nationally recognized program or organization that provides unbiased information on organ, eye and tissue donation requests to be on the agenda for the purpose of presenting information about such donations, the board will grant the request and schedule at least 30 minutes for the presentation. After the presentation, the board will consider the information and decide whether to present such information to students and parents/guardians and the manner in which the information shall be presented.

Park Hill School District, Platte County, MO