



Park Hill School District

Building Successful Futures • Each Student • Every Day

Calendar Committee Meeting Minutes

October 24, 2023

Committee members:

Lakeview Middle School - Lisa Albright	Parent - Tara Gase
Congress Middle School - Leslie Aldred	LEAD Innovation Studio - Nancy Hake
Union Chapel Elementary - Sara Becker	Hopewell Elementary - Jonathon Henderson
Plaza Middle School - Hannah Bell	Tiffany Ridge Elementary - Alissa Holder
Park Hill South High School - Barbara Bell	Graden Elementary - Hannah Huffaker
Renner Elementary - Kevin Bland	Park Hill High School - Amanda Irvin-Black
Chinn Elementary - Felicia Bowles	Gerner Family Early Education Center - Allison Mack
Walden Middle School - John Burke	Hawthorn Elementary - Kendra Mathiason
Line Creek Elementary - Diana Carroll	Parent - Kathleen McCabe
Prairie Point Elementary - Carrie Coddling	English Landing Elementary - Cortney McQueen
Russell Jones Education Center - Melissa Coleman	Park Hill South High School - Angela Siegel
Parent - Brandy Colson	Park Hill High School - Jane Smith
Parent - Adeng De Warabeck	Building Administrator - Kaleb Stoppel
Parent - Amy Gallawa	Southeast Elementary - Jacob Tomasich

Attendance

Committee members present included Sara Becker, Hannah Bell, Kevin Bland, Carrie Coddling, Brandy Colson, Amy Gallawa, Tara Gase, Nancy Hake, Hannah Huffaker, Amanda Irvin-Black, Kendra Mathiason, Kathleen McCabe, Cortney McQueen, Angela Siegel and Jane Smith. Others present included Dr. Amy Dillon, Assistant Superintendent of Human Resources, Mandy Frayer, PHNEA President and Angela Wooldridge, Executive Administrative Assistant – Human Resources.

Following introductions, Dr. Dillon described the function and purpose of committee participation. This year three meetings are anticipated to develop a calendar for board approval. The goal is to present the draft at the December 14th, 2023 board meeting for a 30-day read and approval at the January 11th, 2024 meeting. At the next meeting, the team will begin drafting a proposed calendar.

Missouri state law RsMO 171.031 regarding school calendars was reviewed. For the 2024-2025 school year the earliest possible first day of school is Monday, August 19th, 2024.

Current defining parameters of the academic calendar include:

- New teachers work 190 days. Returning teachers work 186 days.
 - 1.5 days for parent/teacher conferences
 - 4.5 days for staff professional development
 - 6 teacher workdays
- Students attend 174 days – Options for reduced number of student contact days may be considered

Other considerations include holidays and breaks.

Members shared and discussed some strengths and weaknesses of the 2023-2024 calendar.

Calendar Committee Minutes continued....

Strengths:

- Virtual workdays – teachers feel trusted
- Winter break starts earlier and is longer
- Spring break aligned with other districts
- Matches other district's calendars more closely with reduction in student contact days
- First day back for returning teachers is a full workday, not PD

Weaknesses:

- Starting school on a Monday
- Too much PD before school started, not enough time to work in classrooms
- 4th quarter starting just before spring break
- Limited time off after spring break
- Unbalanced semesters

Goals for 2024-2025:

- Balanced quarters
- Finish before Memorial Day
- Longer winter break
- Schedule with the summer school start date in mind
- Spread out professional development days
- 3-day Thanksgiving break
- Weeklong spring break
- Don't begin on a Monday
- Workday at the end of each quarter
- Finish 1st semester before winter break
- No early release
- Align with neighboring school districts, especially Platte County Northland Career Center

Nominations were made for Committee Chair, Vice Chair and Secretary and were approved as follows:

Chair: Sara Becker

Vice Chair: Kevin Bland

Secretary: Amanda Irvin-Black

The committee reviewed initial survey results that gathered community feedback. The committee will send the survey out to their respective buildings before the next meeting to gather more feedback.

The committee was tasked with reviewing the three starting drafts of the 2024-2025 calendar with the reminder that these drafts are merely a starting point.

The next meeting will be Tuesday, November 7th, 2023, at 4:15 p.m. at District Office.

The meeting adjourned at 5:32 p.m.

Angela Wooldridge

Executive Administrative Assistant – Human Resources