

PUBLIC COMMENT REGISTRATION CARD

Date: _____

Name: _____

Residence Address: _____

Telephone: _____

Topic/Subject to be addressed: _____

Please read and sign back of this card.

To provide for full and open communication between the public and the Park Hill Board of Education, the Board authorizes the following avenues for the exchange of information, ideas and opinions.

Grievance through Established Policy and Procedure

Students, employees and any members of the public are encouraged to utilize established policies and procedures for offering suggestions or addressing concerns and complaints prior to bringing the issue before the Board. The Board believes that many issues can be resolved by communication with teachers, administrators and other staff and may refuse to address an issue if the individual presenting it has not first attempted to resolve the matter through established procedures and policies.

Written Correspondence

Written correspondence may be directed to the Board, through the Superintendent, for consideration at a meeting. Copies of all correspondence directed to the Board will be made available to all Board members. Statements of two (2) pages or less are encouraged.

Public Hearings

From time to time, the Board will schedule a public hearing to receive input on matters of concern to the community, such as setting the district's tax rate. The public will be provided notice of such hearings as required by law.

Public Comment

A specifically designated time will be set aside near the beginning and end of the meeting for public comments at regular meetings of the Board of Education. The following rules will be applied to the public comment portions of the meeting.

- The Board will establish a time limited for the public comment period.
- No individual will be permitted to speak more than once during this period.
- The Board will establish a uniform limit for each speaker.
- During the designated time near the beginning of the meeting, a speaker may address items which are not included on the agenda and agenda items. During the designated time near the end of the meeting, only items from the posted agenda may be discussed.

I have read and understand the above information.

Signed: _____